



# KENNEDY CENTER

Serving Communities. Changing Lives.

Jerome Tilghman, Jr.

Executive Director

The Ernest E. Kennedy Center (EKC) is a private, not for profit agency providing comprehensive behavioral health services to promote the health and quality of life of the citizens of Berkeley County, South Carolina. These services include Prevention, Intervention, Treatment and Recovery. EKC vision is to work in conjunction with our collaborative partners to establish a healthy and drug free Berkeley County.

The Partnership for Success is a 5-year grant funded by SAMHSA (Substance Abuse and Mental Health Services Administration). The project will address the prevalence of alcohol and opioid use/misuse and the ease of access in Berkeley County. The Kennedy Center Prevention Department in collaboration with the Berkeley County Prevention Board (BCPB) will coordinate the project. The EKC and the BCPB have extensive experience in reaching the target population through evidence-based prevention strategies, environmental strategies and community collaboration.

## **POSITION: Partnership for Success (PFS) Project Coordinator**

### **MINIMUM QUALIFICATIONS:**

Applicant must have a Master's degree in public health, public administration or the human service field; or a bachelor's degree and 5 years related experience. Previous experience working with coalitions or community mobilization efforts preferred.

Certified prevention professional preferred; or applicant must be able to complete the certification process within 36 months of becoming in process for prevention certification.

### **GENERAL SUMMARY:**

**This position is grant funded and will end when the grant expires unless refunded.** The PFS Project Coordinator will plan, organize, and coordinate substance abuse/misuse prevention activities and programs with groups and other agencies. The position will Implement the PFS strategic plan under the guidelines of the SAMSHA Strategic Prevention Framework (SPF), which entails comprehensive community level assessment, capacity building, planning, implementation and evaluation; Maintain knowledge of existing substance abuse prevention resources and services; Prepare required reports and submit all PFS deliverables to SAMSHA in a timely manner; Attend regional, state, and national trainings as required by the PFS grant. This position requires strong interpersonal, written and oral communication.

### **HOURS OF WORK:**

Non-Exempt status position working flexible hours Monday – Friday to include evenings and weekends.

**WORK LOCATION:**

The position is an office-based position in Goose Creek, South Carolina, that will provide services throughout Berkeley County.

**TRAVEL:** Amount of travel – local averages two days per week, state and national travel as required.

**SALARY RANGE:** \$35,000 to \$45,000 commensurate with education and previous experience.

**BENEFITS:**

State of South Carolina Benefits and Retirement

Resume & cover letter to be submitted by email to: [mcrawford@ekcenter.org](mailto:mcrawford@ekcenter.org)

**Deadline:** April 29, 2022